



CITY OF DURHAM | NORTH CAROLINA

**Date:** March 3, 2015

**To:** Thomas J. Bonfield, City Manager  
**Through:** Keith Chadwell, Deputy City Manager  
**From:** Mark Ahrendsen, Director of Transportation  
**Subject:** Interlocal Agreement Reauthorizing the Durham Bicycle and Pedestrian Advisory Commission

### **Executive Summary**

The Durham Board of County Commissioners and the Durham City Council established the Durham Bicycle and Pedestrian Advisory Commission (BPAC) through an Interlocal Agreement with an effective date of December 1, 2009. That Agreement has expired and a new Interlocal Agreement needs to be approved.

### **Recommendation**

The Administration recommends that the City Council resolve that the City Manager be authorized to execute an Interlocal Cooperation Agreement with Durham County to reauthorize the Durham Bicycle and Pedestrian Advisory Commission.

### **Background**

The proposed Agreement is attached. The Agreement has been reviewed by the City and County Attorneys and their comments have been incorporated. The term of the Agreement is from December 1, 2013 to November 30, 2017.

### **Issues/Analysis**

The proposed Agreement includes the following changes from the previously adopted Agreement:

1. Modifies references as appropriate to reflect the creation of the City Transportation Department.
2. Updates references to City and County ethics documents.
3. Adds language to permit BPAC to make recommendations to the elected boards on member appointments.

4. Adds language to indicate that the Joint City-County Planning Committee shall propose a resolution in the event that the City and the County cannot agree on sharing the cost of providing staff support for BPAC.

**Alternatives**

The City Council could recommend changes to the Agreement or recommend that the Agreement not be executed.

**Financial Impacts**

Section VI of the Agreement states that the City Manager will annually submit to the County Manager a request that the county fund a portion of the staff costs to support BPAC. Under this provision, since 2010 the county has been contributing an amount which represents 12.5 percent of the salary/fringe of the Bicycle and Pedestrian Coordinator position. The cost share is based on an estimate that the Coordinator spends about 25 percent of position time supporting BPAC, and that the county and city split this cost 50/50.

**SDBE Summary**

Due to the nature of this item, an SDBE summary is not needed.

**Attachments**

Attachment 1 -- Interlocal Cooperation Agreement to Reauthorize the Durham Bicycle and Pedestrian Advisory Commission.